



Annual General Meeting

Minutes of Meeting

Time: 15:00 – 18:30

Date: Saturday 9th November 2019

Venue: Liquor & Loaded, King's Lynn.

Attendees: Alistair Doig (AD), Neil Gayton (NG), Jess Cunningham (JC) Dave Neale (DN), Jo Riches (JR), Maureen Wolfe (MW), Geraldine Jordan, Anna Seaman (AS), Daniel Guppy (DG), Simon Riches, Jemma Redhead(JER), Chris Playford, Maureen Wolfe(MW), Ian Kidman(IK), Andrea Kidman, Sharon & Darren Elsdon, Stefan Sprawling(SS), Vicky Dunthorne (VD), Paul Dunthorne, Alice Paige, Helen Senior, Arthur Sargeant, Jeremy Navarro, Juliette Meek, Adrian Ebbs, Michelle Neale, Pauline Sparrow.

Apologies:

Karen Wood

Minutes

| <u>Item</u> | <u>Description</u> | <u>Action</u> |
|-------------|--|---------------|
| 1 | <u>Welcome and Introductions</u> NG opened the AGM and thanked everyone for coming. | |
| 2 | <u>Apologies</u> See above | |
| 3 | <u>Committee reports</u> Chairman's Report – no report as not present Treasurers Report – see appendix 2 Secretary's Report – no report as no secretary in place | |

| | | |
|------------------------|---|--|
| <p><u>4</u></p> | <p><u>Election of New Club Committee</u></p> <p>Steven Bowdery announced he would be stepped down in his role as Chairman in August 2019 but no replacement was been found before the AGM. NG did a great job as acting chair until the AGM and this position is now vacant and in need of filling.</p> <p>NG informed the meeting that although sparse, the current committee members were willing to carry on in their current positions with a few variations.</p> <p>NG stated he was happy to remain as treasurer, JR was also happy to remain as Welfare Officer along with MW as membership secretary and Jess Cunningham as Training Coordinator. Changes proposed as follows: AD agreed to become Chairman alongside IK as vice-chair, AD proposed by NG & seconded by IK, IK's proposed post supported by AD & NG. Clothing secretary to remain DG, proposed by JR & NG and a new secretary was proposed by JR & NG for Stefan Sprawling who volunteered for the role.</p> <p>Communications officer was proposed to be Jemma Redhead proposed by AD & seconded by MW along with a proposal from JER of social secretary to Vikki Dunthorne, seconded by SS.</p> <p>We also welcome Sharon Elsdon as Junior representative proposed by AD & NG.</p> <p>A majority vote from members resulted in the following committee members being re-elected onto the committee.</p> <ul style="list-style-type: none"> • Neil Gayton as Treasurer • Jess Cunningham as Training Co-ordinator • Daniel Guppy as Clothing Secretary • Jo Riches as Welfare Officer <p>Nominations and confirmation of new committee members:</p> <ul style="list-style-type: none"> • Alistair Doig as Chairman • Ian Kidman as Vice-Chair • Stefan Sprawling as Secretary • Jemma Redhead as Communications Officer • Vikki Dunthorne as Social Secretary • Sharon Elsdon as Junior Representative <p>We were happy to confirm a full committee has been proposed and accepted.</p> | |
| <p><u>5</u></p> | <p><u>Adjustment to constitution</u></p> <p>AD confirmed that there were no proposals for amendments to the constitution received.</p> | |
| <p><u>6</u></p> | <p><u>Meeting Close</u></p> <p>NG closed the meeting by thanking the committee and all attendees.</p> | |

Appendix 2

Treasurer's Report 2018

Kings Lynn Triathlon Club

Prepared by: NG

Date: 09/11/2019

Year ended 31st December 2018

Treasurers report

Current year

- 1) Full set of accounts available if people want to see them ?
Use simplified P&L and balance sheet for current period to Nov-19
- 2) Membership income now more accurate and in line with accounting year end, actually represents the number of members at the club, 67 members in 2019 including juniors (39 in 2018)

| | <u>2019</u> | <u>2018</u> | |
|---|-------------|-------------|-----------------------------|
| Indoor swimming receipts total | 1,128 | 859 | Increase in numbers |
| Indoor swimming costs | 1,005 | 1,133 | costs are consistent |
| Indoor swimming is now covering it's costs | | | |
| Outdoor swimming receipts | 1,543 | 854 | Increase in numbers, due to |
| Outdoor swimming costs | 425 | 300 | venue at Saddlebow |
| Outdoor swimming - more than covers itself, with more non-members paying a subsidy this year. | | | |

Sportswear/Club wear increase due to new club kit. In line with costs.

First year of the Sunny Hunny Triathlon, restricted funds of £2,409 to use on Triathlin based races.

Donations this year - Club made 1 weeks OWS takings to "The Club".

All other income and expenditure looks reasonable and consistent.

Bank account balance - £6,161 (2018 - £2,264). Although £2,409 is restricted.

Overall the club has a healthy bank balance for the size of the club and further investment could be made in new coaches or other investment.

Overall costs of sessions £3 for members deemed to be appropriate - no need to increase in light of current results. Club can absorb slightly the small differences at present as to not penalise the members, but NG to keep an eye.

Signed by:



Mr N Gayton
Treasurer

Appendix

General report in replace of a secretary 2019.

There has been a significant leap of around 84 members currently which reflects a healthy interest in the club which is great to see, both in the adults and juniors and it's been so nice to meet many of them at training sessions and events throughout the year.

We also welcome Stefan into the role of Secretary moving forward for 2020.