



Annual General Meeting

Minutes of Meeting

Time: 19:30 - 21:00

Date: Wednesday 1st November 2017

Venue: Leziate Village Hall,

Attendees: Kirsty Bunting (KB), Dave Neale (DN), Neil Gayton (NG), Jess Cunningham (JC), Anna Seaman (AS), Daniel Guppy (DG), Alistair Doig (AD)
Ian Todd, Geraldine Jordan, Steve Bowdrey, Adrian Ebbs, Jenna Gotts, Arthur Sargeant, Maureen Wolfe, Ian Kidman and Jani Campbell.

Apologies:

Mark Collins, Emma Thompson, Karen Wood

Minutes

<u>Item</u>	<u>Description</u>	<u>Action</u>
<u>1</u>	<u>Welcome and Introductions</u> DN opened the AGM and thanked everyone for coming.	
<u>2</u>	<u>Apologies</u> See above	
<u>3</u>	<u>Committee reports</u> Chairman's Report – see appendix 1 Treasurers Report – see appendix 2 Secretary's Report – see appendix 3	
<u>4</u>	<u>Election of New Club Committee</u> DN informed the meeting that all current committee members were willing to carry on in their current positions except KB as Secretary who have resigned from their posts. A majority vote from members resulted in the following committee members being re-elected onto the committee. <ul style="list-style-type: none">• Dave Neale was voted in as Chairman• Mark Collins as Vice Chairman and Membership Officer• Neil Gayton was voted in as Treasurer• Jess Cunningham was voted in as Training Co-ordinator• Anna Seaman was voted in as Social Secretary• Daniel Guppy was voted in as Clothing Secretary	

	<p>Nominations for new committee members: No members had come forward for the position of Secretary, Welfare Officer or Fundraising and sponsorship therefore we would continue to look for someone to take this role. Both would be discussed at the next committee meeting.</p>	
5	<p><u>Adjustment to constitution</u> No proposals for amendments to the constitution were received.</p>	
6	<p><u>Meeting Close</u> Dave Neale closed the meeting by thanking the committee and all attendees.</p>	

Appendix 1

CHAIRMANS REPORT 2017

Welcome to King's Lynn Tri Club AGM 2017 and Thank You ALL for attending. (Any new faces?)

I would like to start by saying a big Thank You to the Committee for their continued hard work throughout the season. We have had more regular meetings this year, all well attended and very productive. I am delighted to see that most of the Committee are standing for re-election. **Kirsty** is standing down to concentrate on her studies and we wish her good luck for the future. I would also like to Thank family and friends of the Committee for their continued support as we strive to improve KLTC for the benefit of all the members.

We kicked off the closed season in great style with 4 teams in the Hereward Relay including some first-time appearances. That was followed by a fantastic turn out for winter training; Hill reps, Brick sessions, Ryston XC series and the regular pool sessions that once again took us back to basics and built up for the new season. These sessions are the building blocks to a good season, a chance to meet, encourage and assist other members whilst working on your own fitness, style and technique. The improvement made by everyone at the pool sessions has been incredible – Thanks **Jess** for being ever-present and keep up the good work.

Other sessions could not have gone ahead without the support and leadership of **Dan** for Turbo and **Alistair's** Hill Reps and Aquathlon + BBQ – Thank You both. Open Water Swimming moved to Pentney and was very successful, but again could not go ahead without the support of members and non-members prepared to act as safety crew – Thank You All.

On the social side we had a very pleasant meal/presentation evening. Bowling and pizza were a good laugh and well attended – Thanks **Anna** for organising those.

We tried to encourage early renewal of membership for 2017 & you the members responded well + some new members. This is still our main source of income and we aim to keep the cost reasonable but having the money early helps the committee plan for the whole season, so (subject to Committee approval) expect a similar offer again for 2018.

KLTC has been well represented far and wide in all individual disciplines as well as duathlon and triathlon this year. Too many to mention here, but see the sheets for examples.

I was personally pleased to see a fantastic turn out of volunteers at the Holkham Outlaw ½, the KLTC feed station was by far the best and noisiest. I was also pleased to see the return to the Eastern Region Relays – 4 teams competing against the best in the region.

KLTC has also been represented for the first time at the Ironman World Championships at Kona, Hawaii. Pat Cook-Roger qualified as winner of her age group at IM Wales 2016 and completed Kona in tough conditions just a few weeks ago. At regional level Jani was 2nd in her Age Group for this season.

KLTC is slowly becoming established with the original principles and ethos of “triathlon for all in a fun and friendly atmosphere” still the core of what we do and who we are. The future of the Club is now in your hands – Please join in with the discussion and decision making in the Open Forum which follows this AGM. Whichever direction we choose to take please remember that we still need help and assistance to survive, so if anyone can help out in any way let a member of the committee know – Thank You.

Appendix 2

Treasurer's Report 2017

Kings Lynn Triathlon Club

Prepared by: NG

Date: 01/11/2017

Year ended 31st December 2016

Treasurers report

- 1) Full set of accounts available if people want to see them - otherwise handed out simplified P&L and balance sheet.
- 2) Firstly - the accounts aren't easily comparable to last years due to the change in accounting year end from March 2015 to December 2015.
- 3) Membership income now more accurate and in line with accounting year end, actually represents the number of members at the club.

	<u>2016</u>	<u>2015</u>	
Indoor swimming receipts total £1,042	1,042	1,092	decrease in numbers
Indoor swimming costs total £1,230	1,230	925	costs are consistent
Outdoor swimming receipts total £306	306	678	decrease in numbers, due to
Outdoor swimming costs total £300	300	300	venue at Saddlebow
Christmas meal income totals - £585			Difference is due to club funding meals for Jess Cunningham/Dave Neale etc for taking training sessions etc.
Christmas meal costs totals - £650			

All other income and expenditure looks reasonable and consistent.

Bank account balance - £2,931 (last year - £2,280)

Bank increased as Alive Leisure hadn't raised any invoices for indoor swimming for 2 months.

Stock currently estimated at £100, this is the cost value of some old/possibly obsolete stock.

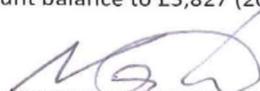
Current year

- 1) Outdoor swimming income £697 has covered the costs £300.
- 2) Indoor swimming - currently down - need 8 people per week to breakeven
Currently received £719 - but costs total £944
- 3) Event receipts increase re sale of Outlaw Holkham half, entered as KLTC team, also Bedford team relays. Costs also increased in line with income.
- 4) Sportswear income increase - new club kit has been sourced and is better quality.
Also evident in increase in purchases.

Overall costs of sessions £3 for members deemed to be appropriate - no need to increase in light of current results. Club can absorb slightly the small differences at present as to not penalise the members, but NG to keep an eye.

- 5) Increase in bank account balance to £3,827 (2016: £2,931)

Signed by:



Mr N Gayton
Treasurer

Appendix 3

Secretary's Report 2017

My report will only be a short one, we have seen a stable membership of 40 people this year, many of whom we have seen at training sessions and events throughout the year.

As many of you will have seen I am stepping down as Club Secretary this year, I have enjoyed my time on the committee but feel that with my change in circumstances I won't be able to give the time needed to fulfil the duties needed of a secretary. As you will have seen there are various vacancies on the committee, can I urge everyone to seriously consider taking up a place on the committee or helping with coaching and running of training sessions, these cannot be left to a small number of people. I would also like everyone to join me in saying a big thank you to Dave for his role as the Club Chairman and all the effort he has put in over the last year.

Kirsty Bunting

Club Secretary.